

## 60 day Notice to end tenancy letter

(example date)

(LANDLORD NAME)

(Landlord address)

Dear (LANDLORD NAME),

RE: Notice to End Tenancy

This notice to end the tenancy is given in accordance with the lease which requires notice of: **(LENGTH OF TIME OF NOTICE PERIOD)**. The tenancy at the above property will end and be vacated on

All of the contractual obligations set out in the tenancy agreement have been fulfilled. In particular, no damage has been caused to the property and there is no outstanding rent. The property will be left in the condition required by the tenancy agreement.

Consequently, it is requested that the deposit of **(deposit amount)** is returned. Please send payment via **(tenancy deposit scheme)**

If you intend to withhold or deduct any sums from the deposit, please write to inform me of such, setting out the reasons accordingly within five working days of the property being vacated.

If I do not hear from you within five working days it may be assumed that you are withholding my deposit unfairly. I will therefore consider applying to the tenancy deposit protection service that safeguards the deposit to request an adjudication and final settlement.

Please confirm receipt of this letter and provide

Please also confirm the name of the

tenancy deposit protection service that the deposit is being held with.

Thank you for your cooperation.

Yours sincerely,

**(EXAMPLE NAME)**

Email: **(Example@examplemail.com)**

Telephone: **(Example phone number)**